

MS-CIT

Application Form for Name Correction

(To be filed by Candidate ONLY)

Name of Candidate : - _____

Seat No/Enrollment No: - _____ OR MKCL Learner ID: - _____

Date of Examination : - _____

Address of Candidate : - _____

City/Village : - _____ Taluka: - _____

District : - _____ Pin Code: - _____

Mob No : - _____ Tel No (with STD Code): - _____

Email Id : - _____

ALC Number & Name: - _____

ALC Address: - _____

City/Village: - _____ Taluka: - _____ District: - _____

Pin Code : - _____ ALC Email Id: - _____

ALC Mob No: - _____ ALC Tel No (with STD Code): - _____

Incorrect Name in Capital: - _____

Correct Name as per Statement of Marks of SSC/HSC board in Capital : - _____

Certificate will be issued on Candidate's Address

Date: - _____

Place: - _____

Candidate's Signature

Instructions for Candidate & ALC:-

1. **Enclose the Original MS-CIT Certificate.**
2. Only Minor spelling mistake in names shall be corrected.
3. **Fees:** DD of ₹ 200/- (for Candidate) + ₹ 500/- (for ALC as a **FINE**) = **Total one Demand Draft of ₹ 700/-** amount, per Candidate in favor of **"Secretary MSBTE Mumbai"** or Payment of ₹ 700/- accepted in Cash at Accounts Department of MSBTE in-person, for all Examinations.
4. Enclose **Gazetted Officer** attested copy of Photo Identity Proof (Pan Card / Driving License / Passport).
5. Enclose **Gazetted Officer** attested copy of Statement of Marks of HSC / SSC / VIII / IV.
6. Submit duly filled application directly to MSBTE (Head Office, Mumbai).
7. Name Correction, Photo Correction cannot be done on the basis of **MS-CIT duplicate certificate**.
8. Once Name Correction is done, application for Photo Correction shall not be entertained.
9. Submit duly filled application to **"The Secretary, Maharashtra State Board of Technical Education, 4th Floor, Govt. Polytechnic Building, 49, Kherwadi, Aliyaware Jung Marg, Bandra (E), Mumbai-400 051"**.