Important Instructions for MS-CIT Learners for the year 2025

1. Admission: Applicant should

1. Ensure that s/he is seeking admission only at the Authorized Learning Centre (ALC) for MS-CIT, which is duly authorized by MKCL and having its details published on MKCL **website:** www.mkcl.org/mscit Click here

2. Ensure that s/he has duly filled in the pre-printed Application Form available at ALC carefully and completely, signed the declaration and submitted to the ALC along with the prescribed fees before the due date. An incomplete application shall not be accepted.

3. Attach a true copy of ID and Address as proof of identity including her/his name, photograph and signature and submit a signed photocopy of the same along with the application form.

4. Should provide valid Aadhaar Number while filling the Application form. Also, Learner should fill both sides of the form and duly signed on both sides of Application form. If the Applicant is minor, then Learner's Parent or Guardian should also sign on both sides of the Application form along with Applicant.

5. School or College ID card or PAN card or Voter's ID card or Driving License or Passport or Government's ID card is also accepted as ID proof.

6. Study material shall be issued to the confirmed learner (Fee is paid by learner and is received by MKCL) for MS-CIT Course. Study material is available in three languages i.e., English, Marathi and Hindi.

7. Course Duration will be 2 Months by default but depending upon the situation it may vary from either side for the MS-CIT Course with classroom and practical session on regular basis.

8. Fingerprint data will be captured through Biometric device at the time of admission for further usage.

9. Admission Modes: Learner has to contact ALC to select the appropriate admission mode. In normal circumstances, once mode is selected then it will not be changed. In case of any emergency, Learner has to use the appropriate mode communicated from time to time.

10. Admission Process: Learner can take the admission for MS-CIT Course by visiting ALC.

11. Exam Body will verify the details of the learners. In case of rejection by Exam Body learner will have to submit the correct information to their respective ALC and ALC will correct the same from their login and ensure that the data has been corrected before appearing the Final exam.

2. Course Details:

1. **Medium of Instruction:** English, Marathi & Hindi
2. **Mode of Learning:** eLearning through MKCL ERA (**e**Learning **R**evolution for **A**ll)
3. **Learning Options: Option 1** – IT Awareness **| Option 2** – Job Readiness **| Option 3 –** School Readiness

MS-CIT Available in Two Modes IT Awareness and Job Readiness			**School Readiness**
Particulars	**IT Awareness**	**Job Readiness**	
Course Applicable for	a. School students b. Teachers c. Government and Semi-Government employees d. Homemakers e. Senior Citizens f. Or anyone who want to learn basic digital skills	a. Either searching for their first job or b. Preparing for competitive exams or c. Searching for new opportunities/better job d. Want to increase their productivity in job e. Want to start Freelancing	a. Students from 5th to 9th Std. can enroll for this course. b. MS-CIT for School Students is a special initiative by MKCL to offer flexibility to school students
Learning Path	In MS-CIT IT Awareness, there is Fixed Path content and then the assessment in the form of Challenges and Session End Test.	In MS-CIT Job Readiness, there is Fixed Path content with Challenges followed by Self Path Learning with Challenges & Practical Questions.	In MS-CIT for School Students, there is Fixed Path content with Challenges followed by Self Path Learning with Challenges & Practical Questions.
Case Studies	In MS-CIT IT Awareness, the Office case studies are provided keeping in mind the learners from Schools/Junior Colleges.	In MS-CIT Job Readiness, the Office case studies focuses on Job Readiness.	In MS-CIT for School Students, the Office case studies are provided keeping in mind the learners from Schools/Junior Colleges.
Assessment Levels	In MS-CIT IT Awareness, the Questions (assessment) related to Office Skills are of low & medium difficulty levels.	In MS-CIT Job Readiness, the questions (assessment) related to Office Skills are of medium & higher difficulty levels.	In for School Students, the Questions (assessment) related to Office Skills are of low & medium difficulty levels.
Course Duration	2 Months	2 Months	**2/4/6 Months** Flexible course duration so the students can complete the course without disturbing their academic schedule.

4. **Certification:** Joint Certification by MKCL & MSBTE (Maharashtra State Board of TechnicalEducation)
5. **Batch Calendar:** Batches will be available as under

Admission Period	**Final Examination Month (Tentative)** Last week of		**Admission Period**	**Final Examination Month (Tentative)** Last week of
January	March		July	September
February	May		August	November
March			September	
April	June		October	January
May	July		November	
June	September		December	March

6. **Date(s) of Application and Fee Payment by Learner:** 1st - 25th day of each calendar month
7. **Batch Start Date:** Every above-mentioned batch will start on 25th of the respectivemonth.

3. MS-CIT Fees

Fees structure for the year 2025

For Mumbai, Mumbai Suburb, Thane, Palghar and Raigad District Area comes under Mumbai Metropolitan Region Development Authority (MMRDA) Region: Revised Fee applicable from March 2025 Batch onwards as mentioned below:

Mode	Total Fee (Rupees)	1st Installment (Rupees)	2nd Installment (Rupees)
Single Installment	6000/-	6000/-	N/A
Two Installments	6200/-	3100/-	3100/-

Total fee is including of Course fees, Examination fees and Certification fees

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For Thane, Palghar and Raigad District Area comes under Non-MMRDA Region: Revised Fee applicable from March 2025 Batch onwards as mentioned below:

Mode	Total Fee (Rupees)	1st Installment (Rupees)	2nd Installment (Rupees)
Single Installment	5000/-	5000/-	N/A
Two Installments	5200/-	2600/-	2600/-

Total fee is including of Course fees, Examination fees and Certification fees

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For Pune District Area comes under Pune Metropolitan Region Development Authority (PMRDA) Region: Revised Fee applicable from January 2025 Batch onwards as mentioned below:

Mode	Total Fee (Rupees)	1st Installment (Rupees)	2nd Installment (Rupees)
Single Installment	5000/-	5000/-	N/A
Two Installments	5200/-	2600/-	2600/-

Total fee is including of Course fees, Examination fees and Certification fees

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For Pune District Area comes under Non-PMRDA Region: Fee applicable from January 2025 Batch onwards as mentioned below:

Mode	Total Fee (Rupees)	1st Installment (Rupees)	2nd Installment (Rupees)
Single Installment	4500/-	4500/-	N/A
Two Installments	4750/-	2350/-	2350/-

Total fee is including of Course fees, Examination fees and Certification fees

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For all Districts of Maharashtra (except Mumbai, Mumbai Suburb, Thane, Palghar, Raigad and Pune Districts): Fee applicable from January 2025 Batch onwards as mentioned below:

Mode	Total Fee (Rupees)	1st Installment (Rupees)	2nd Installment (Rupees)
Single Installment	4500/-	4500/-	N/A
Two Installments	4750/-	2350/-	2350/-

**** MKCL reserves the right to modify the Fees of Courses during the year without any prior notice and MKCL shall not be liable to anyone for any such modification/s.***

4. Applicant should

1. The demand system printed receipt and verified the amount printed on fee receipt and ensured that it is equal to the amount s/he has actually paid to the ALC.
2. Verify her / his name printed on this fee receipt and get it corrected, if required, within 24 hours of last date of payment. This name shall appear on her / his MS-CIT Certificate. The request for the change of name on the Certificate shall not be entertained later. As per the guidelines given by MSBTE, there will not be any change in name, photo, gender, sign and other details.
3. Ensure that the fees are paid before the stipulated due dates.
4. We consider the learner as a registered learner, only after admission procedure is completed, and fees are fully paid by him / her.
5. In case of learners who have opted for Installment Mode, such learners should pay the 2nd installment in prescribed schedule. If the 2nd installment is not paid by such learners, then they will not be considered eligible for Final Examination.
6. If the complete payment is not done, then the Applicant will not be considered as registered learner.
7. Note that fees once paid are non-refundable and non-transferable under any circumstances.

5. Academics

1. Learner should refer to Academic Calendar and Day-wise Breakup of the syllabus as published on MKCL website or made available at the ALC.
2. Learner should record his/her attendance through Biometric device on daily basis.
3. Please ensure that you have received the ERA login ID and Password for accessing the e-Content in ERA (eLearning Revolution for All) by using the headphone.
4. Please ensure that you have received the printed study material in English/Marathi/Hindi (If applicable).
5. Daily attendance and completion of session through ERA is mandatory. If not done, the learner will lose the marks. MKCL will not be responsible for loss of marks.
6. The exam will be scheduled on the basis of marks received to MKCL by the ALC.
7. Learner will be able to learn through ERA Login and login will expire after the completion of course duration selected while taking the admission.
    a. As the course is of 2 Months Batch Duration, login will be valid for 2 months from the date of admission confirmation.
    b. In case learner does not complete the learning within specified batch duration then learner's course validity will be extended till the next 2 months.
    c. If Learner fails to become eligible for exam even after the validity extension, s/he will have to register afresh again by paying full Course Fees.

6. Examination

- **Eligibility to Appear for Final Examination:**

o Completion of minimum 20 marks before prescribed schedule.

o Completion of minimum 40 Sessions before prescribed schedule.

Those learners who will not satisfy all the above-mentioned eligibility criteria, will not be able to appear for Final Examination.

- **Passing Criteria:**

o Minimum 20 marks are mandatory in Internal to become eligible to appear for Final Examination.

o Minimum 40 marks out of 100 marks.

o Individual Passing in Internal Score and Final Examination.

7. Guidelines:

- It is mandatory to use a biometric device at the time of Final Examination.
- Learner has to mark his/her attendance through biometric device to appear for Final Examination.
- If ALC has marked the concerned Learner for 'Postpone Facility' from their login, then such Learners will not be considered for further exam processing of that particular exam event.
- The final examination will be conducted under surveillance of camera. Hence learners Photo and Video will be captured by the camera throughout the exam period.
- MKCL and Exam Body will use the Photo and Video data for further processing.
- System will capture Learner's photo and video during Learning process and Examination process. MKCL will use the same for further processing.
- Collect appearing certificate printout after the final exam from the exam center.
- Learner should collect final Printed MS-CIT Certificate within 3 months from date of received Certificate at ALC end.
- If Learner will not collect final printed Certificate within stipulated time, then MKCL or ALC will not responsible for any kind of loss. In such cases, Learner may have to apply for Duplicate Certificate by following MSBTE process and paying amount directly to MSBTE at his/her end.
- Normally the exam will be scheduled in same center where learner is learning the course. But in some case exam will be scheduled in another center. In this case the learner has to travel to the exam center at his/her own cost.
- While appearing for the examination, the learner has to carry the printout of Hall Ticket and original Identity proof.
- It is hereby declared that all rights regarding the conduction of Maharashtra State Certificate Course in Information Technology (MS-CIT) vest with Maharashtra Knowledge Corporation Ltd. (MKCL). Further, Maharashtra State Board of Technical Education (MSBTE) is the examining body for MS-CIT and all norms, rules, regulations, policies, etc. regarding the conduction of the examination of MS-CIT is decided by MSBTE. Therefore, MKCL is not responsible regarding matters concerning conduction of MS-CIT examination.
- It is further declared that as MKCL is not responsible regarding matters concerning conduction of MS-CIT

examination, any person registering for the MS-CIT Course understands that no guarantee, promise can be made either by MKCL or by its Authorized Learning Centers (ALCs) regarding the dates, timing, venue, etc. of conduction of the MS-CIT examination. The same is decided by MSBTE. Learners are cautioned to note the aforesaid and accordingly take informed decisions while registering for MS-CIT.

- MSBTE may conduct the examination through Quasi-Online Mode or Truly Online Mode depending upon the situation. MSBTE reserves the right to change the Examination Mode without any prior notice and MKCL shall not be liable to anyone for any such modification/s.
- MKCL reserves the right to modify the terms and conditions without any prior notice and MKCL shall not be liable to anyone for any such modifications.
- MKCL reserves the right to modify the Academic Pattern, Evaluation Pattern and Certification Pattern without any prior notice and MKCL shall not be liable to anyone for any such modification/s.
- MKCL may use the learners' information for marketing & communication purposes.
- MKCL reserves the right to modify the Fees of Courses during the year without any prior notice and MKCL shall not be liable to anyone for any such modification/s.

8. Re-Examination

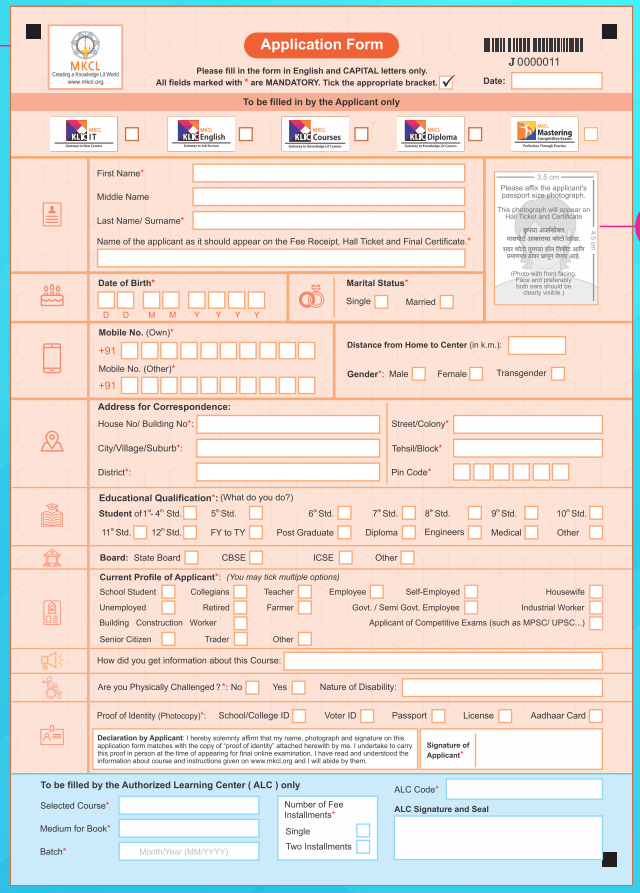
Re-Exam fees: Rs.355/-

- Please note that in the case of failure or absenteeism in the first available final exam attempt, Learner can appear for re-examination for next two consecutive available exam events by paying requisite fees at enrolled MS-CIT Center. If Learner remains absent or fails in these two attempts, s/he will have to register afresh again by paying full Course Fees.

All the rules, guidelines and instructions mentioned as above are applicable for all the MS-CIT admission modes

Admission Process

1



Application Form

Please fill in the form in English and CAPITAL letters only.
All fields marked with * are MANDATORY. Tick the appropriate bracket. ✓

J 0000011

Date:

To be filled in by the Applicant only

MKCL MS-CIT | MKCL MS-CIT English | MKCL MS-CIT Courses | MKCL MS-CIT Diploma | MKCL Mastering Competitive Exams

First Name*
Middle Name
Last Name/ Surname*
Name of the applicant as it should appear on the Fee Receipt, Hall Ticket and Final Certificate.*

Please affix the applicant's passport size photograph.
This photograph will appear on Hall Ticket and Certificate

(Photo with front facing. Face and preferably both ears should be clearly visible.)

Date of Birth* D D M M Y Y Y Y

Marital Status* Single ☐ Married ☐

Mobile No. (Own)* +91
Mobile No. (Other)* +91

Distance from Home to Center (in k.m.):

Gender*: Male ☐ Female ☐ Transgender ☐

Address for Correspondence:
House No/ Building No*: Street/Colony*
City/Village/Suburb*: Tehsil/Block*
District*: Pin Code*

Educational Qualification*: (What do you do?)
Student of 1st - 4th Std. ☐ 5th Std. ☐ 6th Std. ☐ 7th Std. ☐ 8th Std. ☐ 9th Std. ☐ 10th Std. ☐
11th Std. ☐ 12th Std. ☐ FY to TY ☐ Post Graduate ☐ Diploma ☐ Engineers ☐ Medical ☐ Other ☐

Board: State Board ☐ CBSE ☐ ICSE ☐ Other ☐

Current Profile of Applicant*: (You may tick multiple options)
School Student ☐ Collegians ☐ Teacher ☐ Employee ☐ Self-Employed ☐ Housewife ☐
Unemployed ☐ Retired ☐ Farmer ☐ Govt. / Semi Govt. Employee ☐ Industrial Worker ☐
Building Construction Worker ☐ Applicant of Competitive Exams (such as MPSC/ UPSC...) ☐
Senior Citizen ☐ Trader ☐ Other ☐

How did you get information about this Course:

Are you Physically Challenged ?*: No ☐ Yes ☐ Nature of Disability:

Proof of Identity (Photocopy)*: School/College ID ☐ Voter ID ☐ Passport ☐ License ☐ Aadhaar Card ☐

Declaration by Applicant: I hereby solemnly affirm that my name, photograph and signature on this application form matches with the copy of "proof of identity" attached herewith by me. I undertake to carry this proof in person at the time of appearing for final online examination. I have read and understood the information about course and instructions given on www.mkcl.org and I will abide by them.

Signature of Applicant*

To be filled by the Authorized Learning Center (ALC) only

ALC Code*
Selected Course*
Medium for Book*
Batch* Month/Year (MM/YYYY)
Number of Fee Installments*
Single ☐
Two Installments ☐
ALC Signature and Seal

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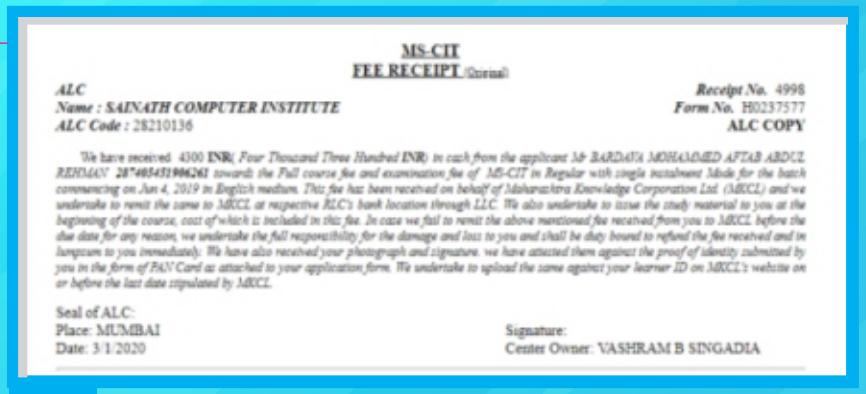
2



MS-CIT
FEE RECEIPT (Original)

ALC
Name : SAINATH COMPUTER INSTITUTE
ALC Code : 28210136

Receipt No. 4998
Form No. H0237577
ALC COPY

We have received 4300 INR(Four Thousand Three Hundred INR) in cash from the applicant Mr BARDATA MOHAMMED AFTAB ABDUL REHMAN 28740545190626I towards the Full course fee and examination fee of MS-CIT in Regular with single installment Mode for the batch commencing on Jun 4, 2019 in English medium. This fee has been received on behalf of Maharashtra Knowledge Corporation Ltd. (MKCL) and we undertake to remit the same to MKCL at respective ALC's bank location through LLC. We also undertake to issue the study material to you at the beginning of the course, cost of which is included in this fee. In case we fail to remit the above mentioned fee received from you to MKCL before the due date for any reason, we undertake the full responsibility for the damage and loss to you and shall be duly bound to refund the fee received and in lumpsum to you immediately. We have also received your photograph and signature. we have attested them against the proof of identity submitted by you in the form of PAN Card as attached to your application form. We undertake to upload the same against your learner ID on MKCL's website on or before the last date stipulated by MKCL.

Seal of ALC:
Place: MUMBAI
Date: 3/1/2020

Signature:
Center Owner: VASHRAM B SINGADIA

Receipt

3

MS-CIT

World-class Comprehensive Computer Course

कंप्यूटरवर ज्यांची कमांड, त्यांनाच जगभर डिमांड!

Application Form

- Learner must fill **all the fields** in Application Form
- Learner must submit the latest Identity size color **photograph**
- This photograph will be printed on **Final certificate**
- Learner must provide **ID proof**
  (Aadhaar Card/School/College ID card/Driving License and PAN Card)

Course Fee

Course fee payment in:

- Single Installment Mode **OR**
- Two Installment Mode

Login Credential

After successful data entry and payment, learner will get the **Learner ID** and **Password** to access MKCL's Learning Management system: **ERA** (eLearning Revolution for All)

Learning Content

The Course Content is of 50 sessions

प्रवेश अर्जातील टप्पे:

- विद्यार्थ्यांना Form मधील सर्व माहिती भरणे अनिवार्य आहे
- विद्यार्थ्यांना सद्य स्थितीतील color फोटो जोडणे अनिवार्य, दिलेला फोटो अंतिम certificate वर प्रिंट होईल
- विद्यार्थ्यांना Identity Proof म्हणून (आधार कार्ड/शाळा किंवा महाविद्यालयाचे ओळख पत्र, वाहन परवाना/PAN Card) यांपैकी एक सादर करणे आवश्यक आहे.

कोर्स फी:

- कोर्स फी एकच हप्ता किंवा दोन हप्त्यामध्ये भरता येईल

Login Credential

- फॉर्म आणि फी भरल्या नंतर विद्यार्थ्याला **Learner ID** आणि **Password** मिळेल
- ID आणि पासवर्ड च्या साहाय्याने **ERA** शिकता येईल (**e**-Learning **R**evolution for **A**ll)

कोर्स सत्र:

- कोर्स ५० सत्रांचा आहे

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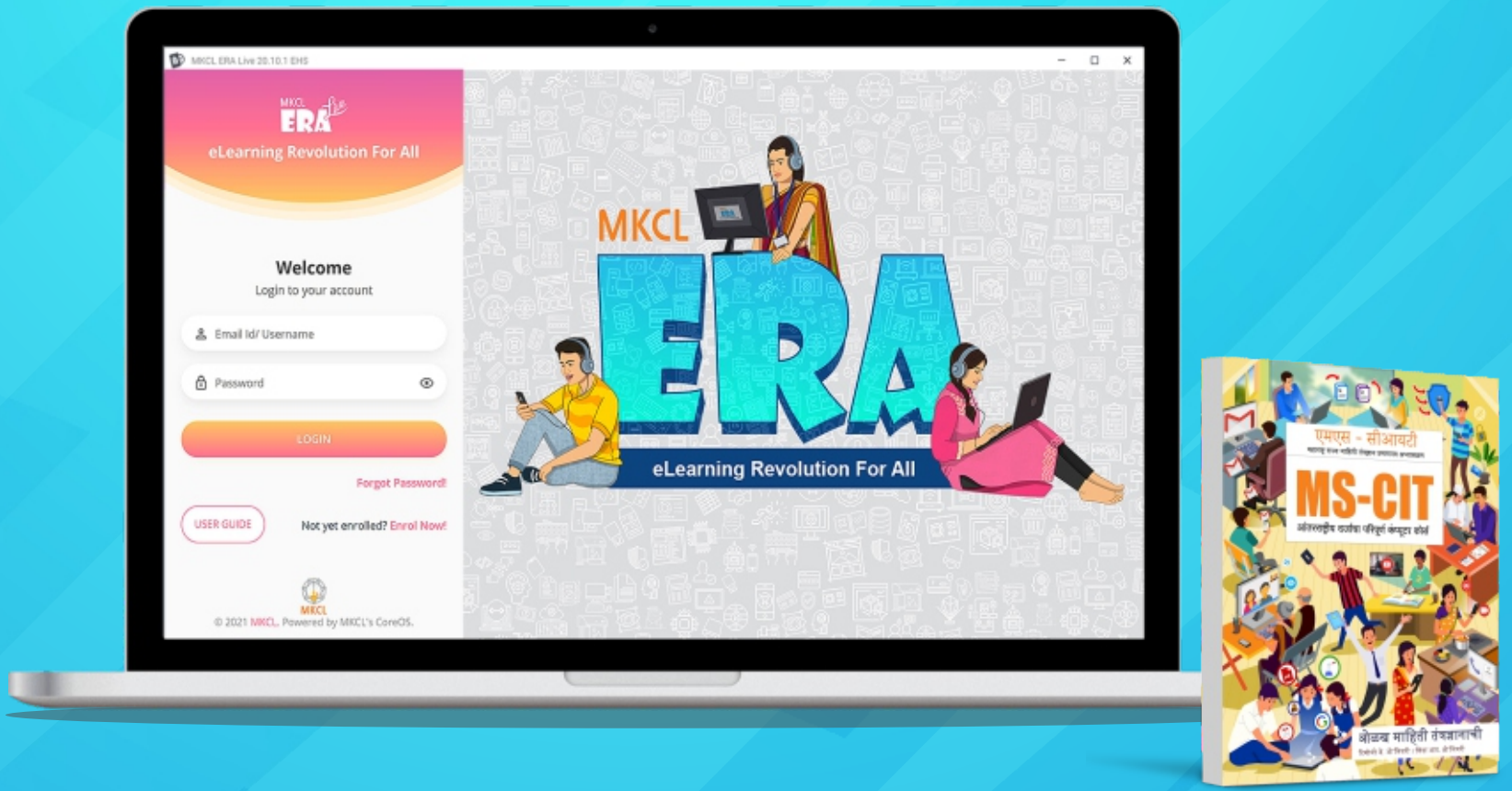
Book, ERA Login & Sessions



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१ कोटी ६५ लाख उत्तीर्ण विद्यार्थी

MS-CIT Skill Pillars

MS-CIT

World-class Comprehensive Computer Course

Book,ERA Login & Sessions

Medium of eLearning:
- English, Marathi and Hindi

Mode of eLearning:
- Quasi e-Learning and Online Learning
- Classroom Content can be access on Center Computer/on Learner Smartphone

Study Material:
- Learner will get highly Illustrative and informative book to Study Theory
- Book available in Marathi, English and Hindi

During course learner will go through followings:
- Practice Assignments
- Do It Yourself (DIY)
- Take a Challenge & Take a Bigger Challenge
- Self-path learning
- Case Studies
- SUPW (**S**ocially **U**seful & **P**roductive **W**ork)

Eligibility for Final Exam:
- Learner has to complete minimum 40 Sessions out of 50 Sessions and score minimum 20 Marks out of 50 in the Internal evaluation within the schedule

कोर्स माध्यम:
- मराठी, हिंदी व इंगजीमध्ये कोर्स उपलब्ध

इ लर्निंग पद्धती:
- Quasi इ-लर्निंग व ऑनलाईन लर्निंग
- अभ्यासक्रम केंद्रात उपलब्ध

पुस्तक:
विद्यार्थ्यांना सचित्र व माहितीपूर्ण पुस्तक देण्यात येईल पुस्तक मराठी, हिंदी आणि इंग्रजीमध्ये उपलब्ध असेल

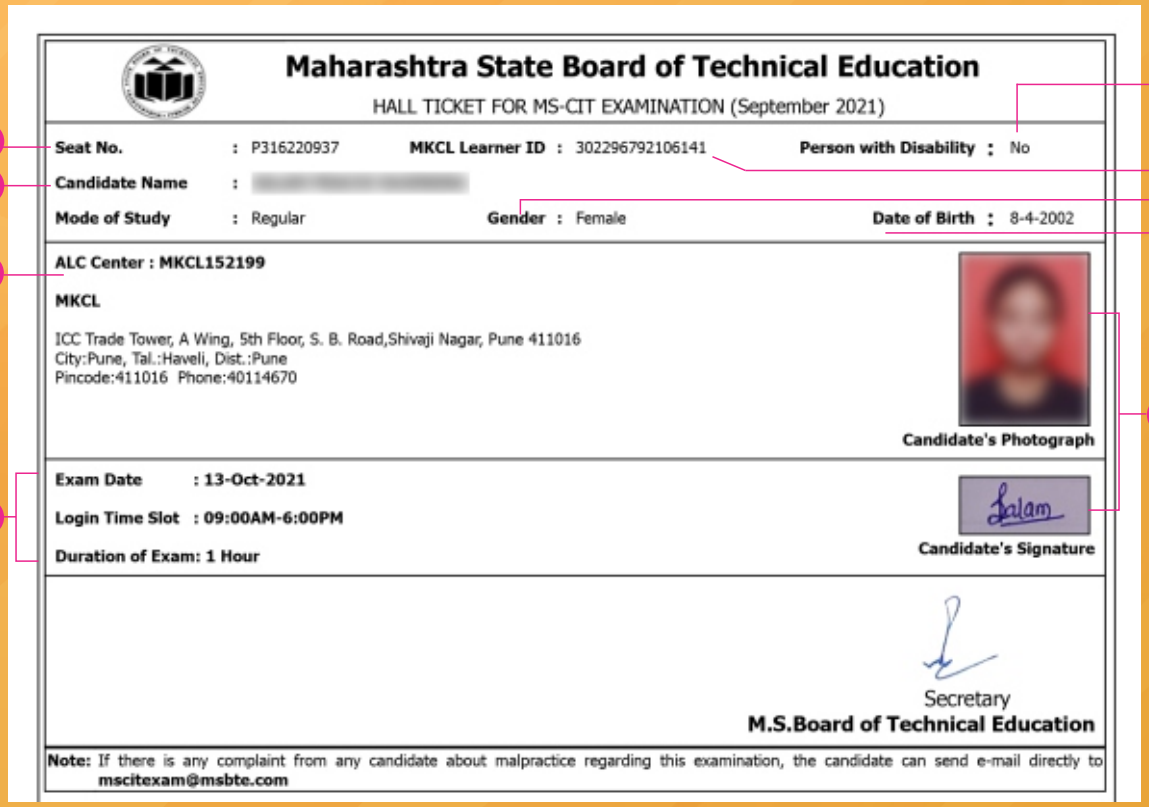
अभ्यासक्रमादरम्यान विद्यार्थ्याने पुढील गोष्टींचा अवलंब करायचा आहे:
- प्रॅक्टिकल असाइनमेंट
- Do It Yourself (DIY)
- विविध चॅलेंज
- स्व-अभ्यास पद्धती
- केस स्टडीज
- SUPW (**S**ocially **U**seful & **P**roductive **W**ork)

अंतिम परीक्षेसाठी पात्रता:
- विद्यार्थ्याने ५० सत्रांपैकी किमान ४० सत्रे वेळेत पूर्ण केली पाहिजेत आणि ५० गुणांपैकी किमान २० गुण अंतर्गत मुलामापन मिळवली पाहिजेत

MS-CIT: Hall Ticket

Hall Ticket Contains:

1. Seat Number
2. Learner Full Name
3. Learner ID
4. Gender
5. Date of Birth
6. Learner Photo and Signature
7. Exam Center Name
8. Exam Date, Time and Duration
9. Physically Challenged



Maharashtra State Board of Technical Education

HALL TICKET FOR MS-CIT EXAMINATION (September 2021)

1 **Seat No.** : P316220937 **MKCL Learner ID** : 302296792106141 **Person with Disability** : No

2 **Candidate Name** :

Mode of Study : Regular **Gender** : Female **Date of Birth** : 8-4-2002

7 **ALC Center : MKCL152199**

MKCL

ICC Trade Tower, A Wing, 5th Floor, S. B. Road,Shivaji Nagar, Pune 411016
City:Pune, Tal.:Haveli, Dist.:Pune
Pincode:411016 Phone:40114670

Candidate's Photograph

8 **Exam Date** : 13-Oct-2021

Login Time Slot : 09:00AM-6:00PM

Duration of Exam: 1 Hour

Candidate's Signature

Secretary
M.S.Board of Technical Education

Note: If there is any complaint from any candidate about malpractice regarding this examination, the candidate can send e-mail directly to **mscitexam@msbte.com**

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World-class Comprehensive Computer Course

कॉलेज सोबत करा करिअरची तयारी!

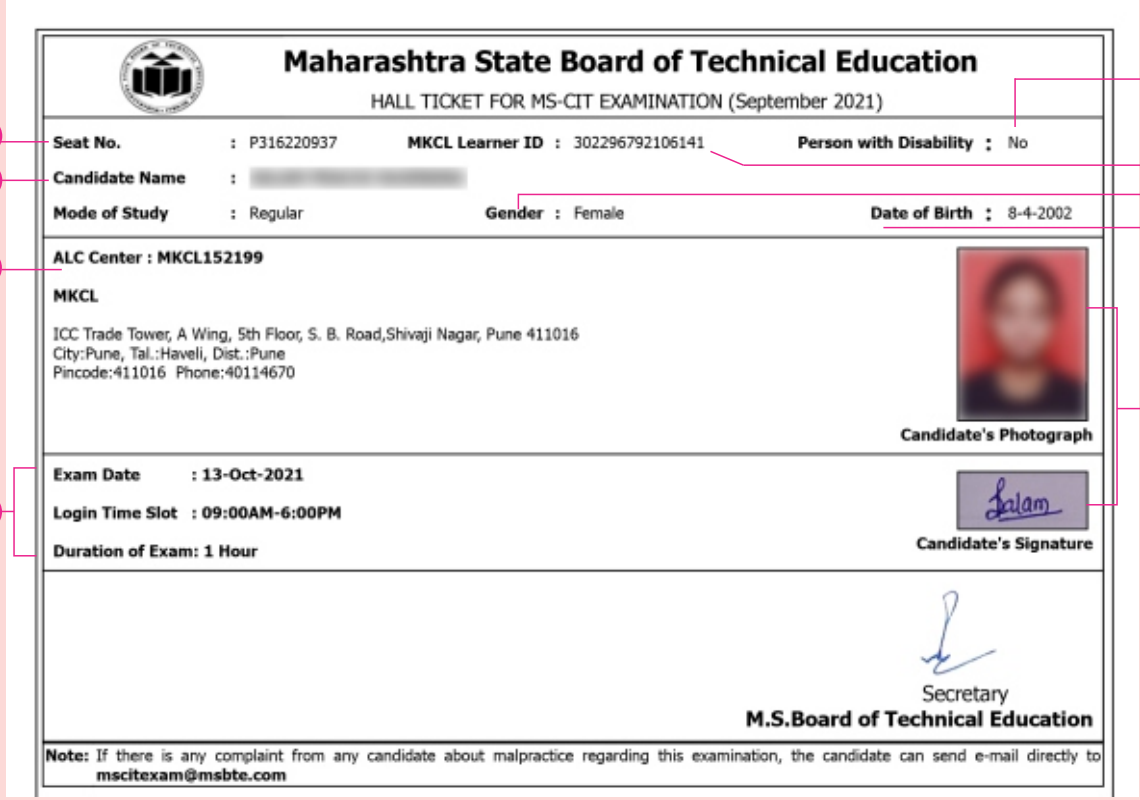
Hall Ticket

Following details will appear on the eligible learners Hall Ticket.

** At the time of admission learner has to check and ensure the correctness of the personal data with the help of ALC*

Hall Ticket Contains:

1. Seat Number
2. Learner Full name
3. Learner ID
4. Gender
5. Date of Birth
6. Learner Photo and Signature
7. Exam Center Name
8. Exam Date, Time and Duration
9. Physically Challenged



Maharashtra State Board of Technical Education

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MKCL

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Candidate's Photograph

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Candidate's Signature

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MS-CIT

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mscit.mkcl.org

MS-CIT: Final Online Examination

Final Exam will be under the surveillance of Web Camera System

MS-CIT

World-class Comprehensive Computer Course

नव्या जगात जगण्याचा आत्मविश्वास,
MS-CIT मला बनवत आहे खास!

MS-CIT Final Online Exam Pattern:

Final Online Exam will be under the surveillance of Web Camera System

Objective Topics	Practical Topics
- Basic IT Awareness - 21st Century Office Productivity Skills - Smart Typing Skills, 21st Century Daily Life Skills & Study Skills - Digital India Skills, Job Readiness Skills, Work from Home Skills - Ergonomics, Go Green, Netiquettes, Cyber Security Skills	- Windows 10 + Internet + Google Drive + Google Chrome + Microsoft Edge - MS Word + Google Docs - MS Excel + Google Sheets + Google Forms - MS PowerPoint + Google Slides - MS Outlook + Gmail

MS-CIT Examination Pattern

- Duration of Exam: 60 minutes (1 Hour)
- Total Questions: 50, Total Marks: 50
- Marks per Question : 1
- All the questions in the examination are divided into 3 levels

Level 1 = Low difficulty level
Level 2 = Medium difficulty level
Level 3 = High difficulty level

** For Physically challenged learner the exam will be 2 Hours, attendent is allowed in specific cases only.*

Exam Pattern: Level wise distribution of questions and Marks

No. of Questions						
Level	Difficulty	Objective	Practical	Total	Marks per Question	MaximumMarks
1	Low	6	14	20	01	20
2	Medium	6	14	20	01	20
3	High	3	7	10	01	10
	Total	15	35	50	01	50

** In Final Online examination, learner has to pass separately in Objective and Practical section with minimum of 40% marks*

mscit.mkcl.org

MS-CIT: Appearing Certificate

MAHARASHTRA STATE BOARD OF TECHNICAL EDUCATION

4TH FLOOR, GOVERNMENT POLYTECHNIC BUILDING, 49, KHERWADI, BANDRA(EAST), MUMBAI-400051

MAHARASHTRA STATE CERTIFICATE IN INFORMATION TECHNOLOGY (MS-CIT)

PROVISIONAL STATEMENT OF MARKS

This is to mention that Ms. [redacted]

of MKCL Learning Center ,PUNE

having Seat No. P316108830 has appeared for MS-CIT Exam on 13-Aug-2021 in the login time slot 09:00 AM - 06:00 PM

Details of Marks obtained are as follows :

Section	Section Name	Marks Obtained	Maximum Marks	Result
I	Learning Process	47	50	PASSED
II	Final Examination	43	50	PASSED
	Total Marks	90	100	PASSED*

Following is the criteria for passing the MS-CIT Examination successfully :

Aggregate score of 40 Marks(in Section I and II) out of 100 with:

1. Minimum 20 Marks out of 50 are required for passing in Learning Process (Section I) and
2. Minimum 20 Marks out of 50 are required for passing in Final Examination (Section II)

*** Only Passed Candidates will receive Certificate.**

Seal of the Authorized Learning Center

Head of the Authorized Learning Center

P316108830 / 302132752105281 / MKCL152199

Provisional Statement of Marks is not valid unless signed by Head of the Authorized Learning Center with Seal of the Authorized Learning Center

Print Date : 17/08/2021 PROVISIONAL STATEMENT OF MARKS Page 1 of 1

Detailing of Appearing Certificate

1. Certifying Body
2. Learner Photo
3. Learner Signature
4. Learner Full Name
5. Internal Score
6. Final Exam Score
7. Result Remark
8. Passing Criteria Information
9. Exam Center Seal and Sign
10. Seat No./Learner Code/Exam Center Code

MS-CIT

World-class Comprehensive Computer Course

MS-CIT सर्वांसाठी, डिजिटल युगामध्ये जगण्यासाठी!

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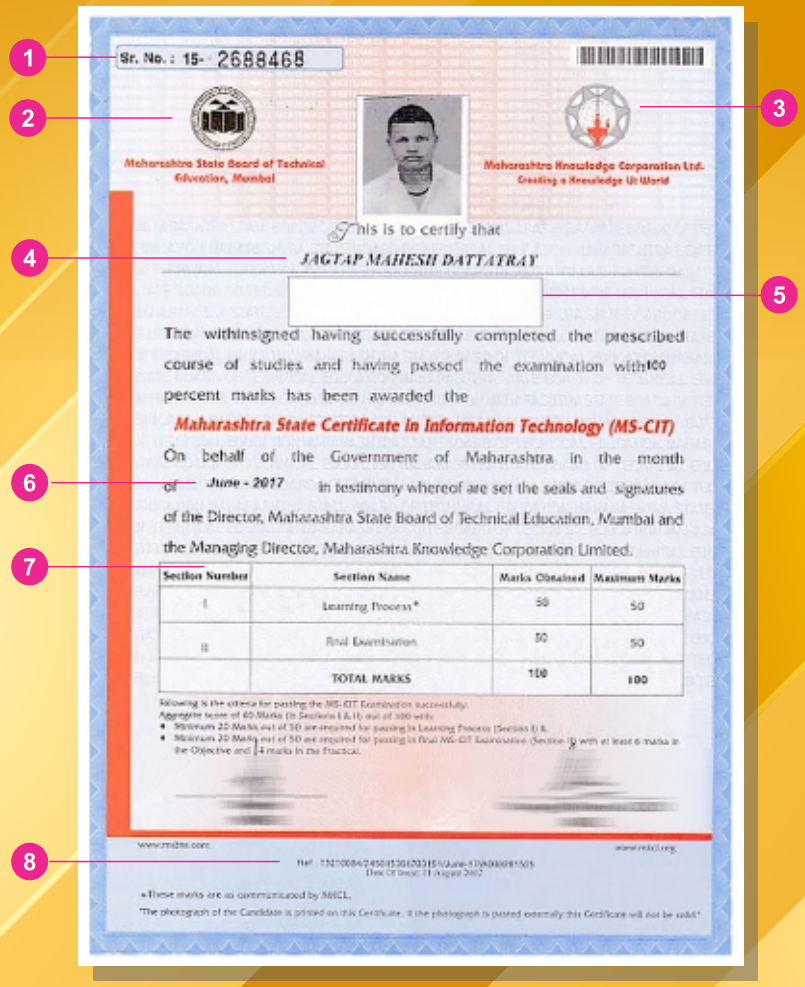
Re-examination

- Re-Exam fees: **Rs.355/- per attempt**
- Please note that in the case of **failure or absenteeism** in the first available final online exam attempt, learner can appear for re-examination for next two consecutive available exam events by paying requisite fees in each attempt
- If Learner remains absent or fails in these two attempts, s/he will have to **register afresh** again by paying full Course Fees

पुनः परीक्षा

- पुनः परीक्षा फी: ३५५ रुपये मात्र
- विद्यार्थी पहिल्या ऑनलाईन परीक्षेत अनुत्तीर्ण अथवा गैरहजर असल्यास आवश्यक पुनः परीक्षा फी प्रत्येक प्रयत्नात भरून पुढील २ परीक्षा देऊ शकतो/शकते.
- पुढील २ परीक्षांमध्ये अनुत्तीर्ण अथवा गैरहजर असल्यास पूर्ण कोर्स फी भरून पुन्हा पूर्ण कोर्स करावा लागेल.

MS-CIT Final Certificate



Details of MS-CIT Final Certificate

1. Serial No. maintained by MSBTE
2. MSBTE Logo
3. MKCL Logo
4. Learner Full Name
5. Space to Sign by the Learner
6. Exam Event
7. Internal & External Marks
8. Center Code/Learner Code/Certificate No.

MS-CIT

World-class Comprehensive Computer Course

मजा, आशा आणि आत्मविश्वास
डिजिटल विश्वातला!

MS-CIT Final Certificate

- **MS-CIT:** Final Certificate will be issued by **MSBTE** to the successfully passed learners
- Final Certificate will be available at ALC.

- अंतिम परीक्षा उत्तीर्ण झालेल्या विद्यार्थ्यांना **MSBTE** द्वारे अंतिम प्रमाणपत्र जारी केले जाईल
- **Final Certificate** केंद्रात उपलब्ध होईल

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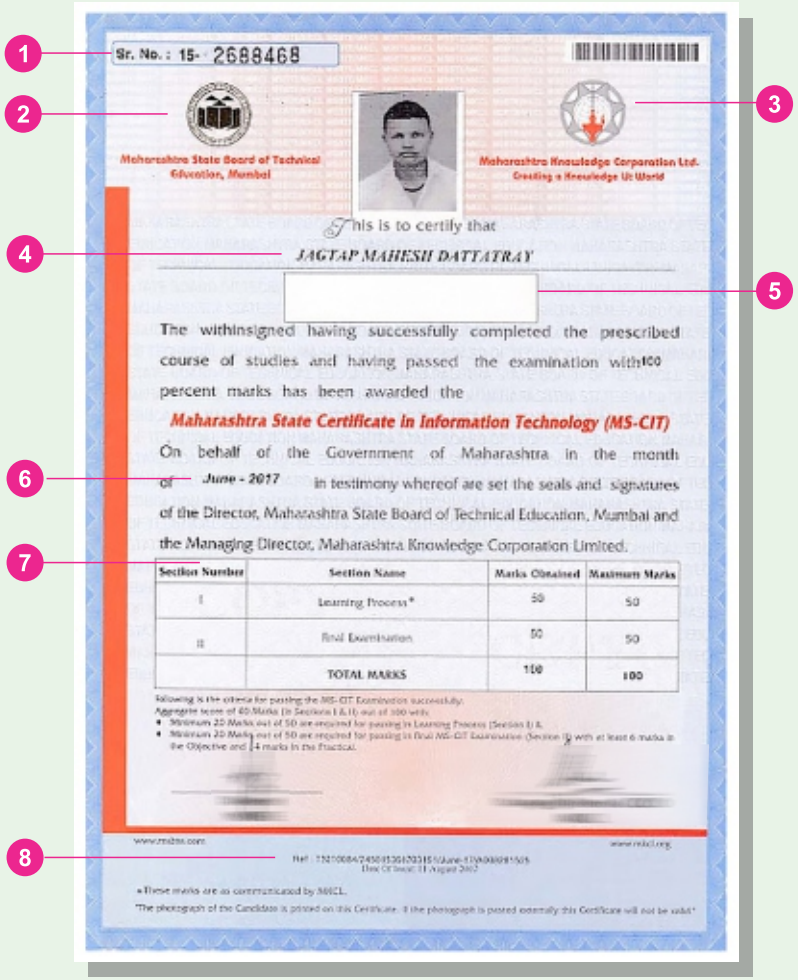

MS-CIT
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