# Important Instructions for MS-CIT Learners for the year 2023

## 1. Admission: Applicant should

1. Ensure that s/he is seeking admission only at the Authorized Learning Centre (ALC) for MS-CIT, which is duly authorized by MKCL and having its details published on MKCL **website:** www.mkcl.org/mscit Click here

2. Ensure that s/he has duly filled in the pre-printed Application Form available at ALC carefully and completely, signed the declaration and submitted to the ALC along with the prescribed fees before due date. Incomplete application shall not be accepted.

3. Attach a true copy of ID and Address as proof of identity including her/his name, photograph and signature and submit a signed photo copy of the same along with the application form.

4. School or College ID card or PAN card or Voter's ID card or Driving License or Passport or Government's ID card is also accepted as ID proof.

5. Study material shall be issued to the confirmed learner (Fee is paid by learner and is received by MKCL) for MS-CIT Course. Study material is available in three languages i.e. English, Marathi and Hindi.

6. Course Duration will be 2 Months by default but depend upon situation it may vary from either side for the MS-CIT Course with classroom and practical session on regular basis.

7. Finger print data will be captured through Biometric device at the time of admission for further usage.

8. Admission Modes: Learner has to contact ALC to select the appropriate admission mode. In normal circumstances, once mode is selected then it will not be changed. In case of any emergency situation, Learner has to use the appropriate mode communicated from time to time.

9. Admission Process: Learner can take the admission for MS-CIT Course by visiting to ALC

10. Exam Body will verify the details of the learners. In case of rejection by Exam Body learner will have to submit the correct information to their respective ALC and ALC will correct the same from their login and ensure that the data has been corrected before appearing the Final exam.

## 2. Course Details:

1. **Medium of Instruction:** English, Marathi & Hindi

2. **Mode of Learning:** eLearning through MKCL ERA (**e**Learning **R**evolution for **A**ll)

3. **Learning Options: Option 1** – IT Awareness | **Option 2** – Job Readiness

| MS-CIT Available in Two Modes IT Awareness and Job Readiness | | |
|---|---|---|
| **Particulars** | **IT Awareness** | **Job Readiness** |
| **Course Applicable for** | a. School students<br>b. Teachers<br>c. Government and Semi-Government employees<br>d. Homemakers<br>e. Senior Citizens<br>f. Or anyone who want to learn basic digital skills | a. Either searching for their first job or<br>b. Preparing for competitive exams or<br>c. Searching for new opportunities/better job<br>d. Want to increase their productivity in job<br>e. Want to start Freelancing |
| **Learning Path** | In MS-CIT IT Awareness, there is Fixed Path content and then the assessment in the form of Challenges and Session End Test. | In MS-CIT Job Readiness, there is Fixed Path content with Challenges followed by Self Path Learning with Challenges & Practical Questions. |
| **Case Studies** | In MS-CIT IT Awareness, the Office case studies are provided keeping in mind the learners from Schools/Junior Colleges. | In MS-CIT Job Readiness, the Office case studies focuses on Job Readiness. |
| **Assessment Levels** | In MS-CIT IT Awareness, the Questions (assessment) related to Office Skills are of low & medium difficulty levels. | In MS-CIT Job Readiness, the questions (assessment) related to Office Skills are of medium & higher difficulty levels. |

4. **Certification:** Joint Certification by MKCL & MSBTE (Maharashtra State Board of Technical Education)

5. **Batch Calendar:** Batches will be available as under

| Admission Period | Final Examination Month (Tentative) Last week of | | Admission Period | Final Examination Month (Tentative) Last week of |
|---|---|---|---|---|
| January | March | | July | September |
| February | May | | August | November |
| March | | | September | |
| April | June | | October | January |
| May | July | | November | |
| June | September | | December | March |

6. **Date(s) of Application and Fee Payment by Learner:** $1^{st}$ - $25^{th}$ day of each calendar month

7. **Batch Start Date:** Every above mentioned batch will start on $25^{th}$ of the respective month.

# 3. MS-CIT Fees

**Fees structure for the year 2023**

**For Mumbai Metropolitan Region Development Authority (MMRDA) Region:**

| Mode | Total Fee (Rupees) | 1st Installment (Rupees) | 2nd Installment (Rupees) |
|---|---|---|---|
| **Single Installment** | 5000/- | 5000/- | N/A |
| **Two Installments** | 5200/- | 2600/- | 2600/- |

Total fee is including of Course fees, Examination fees and Certification fees

_____

**Except Mumbai Metropolitan Region Development Authority (MMRDA) Region (for Rest of Maharashtra):**

| Mode | Total Fee (Rupees) | 1st Installment (Rupees) | 2nd Installment (Rupees) |
|---|---|---|---|
| **Single Installment** | 4500/- | 4500/- | N/A |
| **Two Installments** | 4700/- | 2350/- | 2350/- |

Total fee is including of Course fees, Examination fees and Certification fees

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*\* MKCL reserves the right to modify the Fees of Courses during the year without any prior notice and MKCL shall not be liable to anyone for any such modification/s.*

## 4. Applicant should

1. Demand system printed receipt and verify the amount printed on fee receipt and ensure that it is equal to the amount s/he has actually paid to the ALC.

2. Verify her / his name printed on this fee receipt and get it corrected, if required, within 24 hours of last date of payment. This name shall appear on her / his MS-CIT Certificate. The request for the change of name on the Certificate shall not be entertained later. As per the guidelines given by MSBTE, there will not be any change in name, photo, gender, sign and other details.

3. Ensure that the fees are paid before the stipulated due dates.

4. We consider the learner as registered learner, only after admission, procedure is completed and fees are fully paid by him / her.

5. In case of learners who have opted for Installment Mode, such learners should pay the $2^{nd}$ installment in prescribed schedule. If $2^{nd}$ installment is not paid by such learners, then they will not be considered eligible for Final Examination.

6. If the complete payment is not done, then the Applicant will not be considered as registered learner.

7. Note that fees once paid are non-refundable and non-transferable under any circumstances.

## 5. Academics

1. Learner should refer to Academic Calendar and Day-wise Breakup of the syllabus as published on MKCL website or made available at the ALC.

2. Learner should record his/her attendance through Biometric device on daily basis.

3. Please ensure that you have received the ERA login ID and Password for accessing the e-Content in ERA (eLearning Revolution for All) by using the headphone.

4. Please ensure that you have received the printed study material in English/Marathi/Hindi (If applicable).

5. Daily attendance and completion of session through ERA is mandatory. If not done learner will lose the marks. MKCL will not be responsible for loss of marks.

6. Exam will be scheduled on basis of marks received to MKCL by the ALC.

7. Learner will be able to learn through ERA Login and login will expire after the completion of course duration selected while taking the admission.

    a. As the course is of 2 Months Batch Duration, login will be valid for 2 months from the date of admission confirmation

    b. In case learner does not complete the learning within specified batch duration then learner's course validity will be extended till next 2 months.

    c. If Learner fails to become eligible for exam even after the validity extension, s/he will have to register afresh again by paying full Course Fees.

# 6. Examination

- **Eligibility to Appear for Final Examination:**

o Completion of minimum 20 marks before prescribed schedule

o Completion of minimum 40 Sessions before prescribed schedule

Those learners who will not satisfy all the above-mentioned eligibility criteria, they will not be able to appear for Final Examination.

- **Passing Criteria:**

o Minimum 20 marks are mandatory in Internal to become eligible to appear for Final Examination.

o Minimum 40 marks out of 100 marks.

o Individual Passing in Internal Score and Final Examination.

# 7. Guidelines:

- It is mandatory to use biometric device at the time of Final Examination.
- Learner has to mark his/her attendance through biometric device to appear for Final Examination.
- If ALC has marked the concerned Learner for 'Postpone Facility' from their login, then such Learners will not be considered for further exam processing of that particular exam event.
- Final examination will be conducted under surveillance of camera. Hence learners Photo and Video will be captured by the camera throughout the exam period.
- MKCL and Exam Body will use the Photo and Video data for further processing.
- Collect appearing certificate printout after the final exam from the exam center.
- Normally exam will be schedule in same center where learner is learning the course. But in some case exam will be scheduled in another center. In this case learner has to travel to the exam center at his/her own cost.
- While appearing for the examination, learner has to carry the printout of Hall Ticket and original Identity proof.
- It is hereby declared that all rights regarding the conduction of Maharashtra State Certificate Course in Information Technology (MS-CIT) vests with Maharashtra Knowledge Corporation Ltd. (MKCL). Further, Maharashtra State Board of Technical Education (MSBTE) is the examining body for MS-CIT and all norms, rules, regulations, policies, etc. regarding the conduction of the examination of MS-CIT is decided by MSBTE. Therefore, MKCL is not responsible regarding matters concerning conduction of MS-CIT examination.
- It is further declared that as MKCL is not responsible regarding matters concerning conduction of MS-CIT examination, any person registering for the MS-CIT Course understands that no guarantee, promise can be made either by MKCL or by its Authorized Learning Centers (ALCs) regarding the dates, timing, venue, etc. of conduction of the MS-CIT examination. The same is decided by MSBTE. Learners are cautioned to note the aforesaid and accordingly take informed decision while registering for MS-CIT.
- MSBTE may conduct the examination through Quasi-Online Mode depend upon the situation. MSBTE reserves the right to change the Examination Mode without any prior notice and MKCL shall not be liable to anyone for any such modification/s.

- MKCL reserves the right to modify the terms and conditions without any prior notice and MKCL shall not be liable to anyone for any such modifications.
- MKCL reserves the right to modify the Academic Pattern, Evaluation Patter and Certification Pattern without any prior notice and MKCL shall not be liable to anyone for any such modification/s.
- MKCL may use the learners' information for marketing & communication purpose.
- MKCL reserves the right to modify the Fees of Courses during the year without any prior notice and MKCL shall not be liable to anyone for any such modification/s.

## 8. Re-Examination

Re-Exam fees: Rs.355/-

- Please note that in the case of failure or absenteeism in the first available final exam attempt, Learner can appear for re-examination for next two consecutive available exam events by paying requisite fees at enrolled MS-CIT Center. If Learner remains absent or fails in these two attempts, s/he will have to register afresh again by paying full Course Fees.

*All the rules, guidelines and instructions mentioned as above are applicable for all the MS-CIT admission modes*

# Admission Process



**1** Application Form

**J 0000011**

Please fill in the form in English and CAPITAL letters only.
All fields marked with * are MANDATORY. Tick the appropriate bracket. ✔

Date: _____

**To be filled in by the Applicant only**

First Name* _____
Middle Name _____
Last Name/ Surname* _____

Name of the applicant as it should appear on the Fee Receipt, Hall Ticket and Final Certificate.*

3.5 cm
Please affix the applicant's passport size photograph.
This photograph will appear on Hall Ticket and Certificate

Date of Birth* D D M M Y Y Y Y

Marital Status*: Single ☐ Married ☐

Mobile No. (Own)* +91 _____
Mobile No. (Other)* +91 _____

Distance from Home to Center (in k.m.): _____
Gender*: Male ☐ Female ☐ Transgender ☐

Address for Correspondence:
House No/ Building No*: _____ Street/Colony*: _____
City/Village/Suburb*: _____ Tehsil/Block*: _____
District*: _____ Pin Code*: _____

Educational Qualification*: (What do you do?)
Student of 1st- 4th Std. ☐ 5th Std. ☐ 6th Std. ☐ 7th Std. ☐ 8th Std. ☐ 9th Std. ☐ 10th Std. ☐
11th Std. ☐ 12th Std. ☐ FY to TY ☐ Post Graduate ☐ Diploma ☐ Engineers ☐ Medical ☐ Other ☐

Board: State Board ☐ CBSE ☐ ICSE ☐ Other ☐

Current Profile of Applicant*: (You may tick multiple options)
School Student ☐ Collegians ☐ Teacher ☐ Employee ☐ Self-Employed ☐ Housewife ☐
Unemployed ☐ Retired ☐ Farmer ☐ Govt. / Semi Govt. Employee ☐ Industrial Worker ☐
Building Construction Worker ☐ Applicant of Competitive Exams (such as MPSC/ UPSC...) ☐
Senior Citizen ☐ Trader ☐ Other ☐

How did you get information about this Course: _____

Are you Physically Challenged ? *: No ☐ Yes ☐ Nature of Disability: _____

Proof of Identity (Photocopy)*: School/College ID ☐ Voter ID ☐ Passport ☐ License ☐ Aadhaar Card ☐

Declaration by Applicant: I hereby solemnly affirm that my name, photograph and signature on this application form matches with the copy of "proof of identity" attached herewith by me. I undertake to carry this proof in person at the time of appearing for final online examination. I have read and understood the information about course and instructions given on www.mkcl.org and I will abide by them.

Signature of Applicant*

**To be filled by the Authorized Learning Center ( ALC ) only**
Selected Course* _____
Medium for Book* _____
Batch* Month/Year (MM/YYYY)

Number of Fee Installments*
Single ☐
Two Installments ☐

ALC Code* _____
ALC Signature and Seal

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**2**

## MS-CIT
## FEE RECEIPT (Original)

ALC
Name : SAINATH COMPUTER INSTITUTE
ALC Code : 28210136

Receipt No. 4998
Form No. H0237577
**ALC COPY**

We have received 4300 INR( Four Thousand Three Hundred INR) in cash from the applicant Mr BARDAVA MOHAMMED AFTAB ABDUL REHMAN 28*405451906261 towards the Full course fee and examination fee of MS-CIT in Regular with single Instalment Mode for the batch commencing on Jun 4, 2019 in English medium. This fee has been received on behalf of Maharashtra Knowledge Corporation Ltd. (MKCL) and we undertake to remit the same to MKCL at respective RLC's bank location through LLC. We also undertake to issue the study material to you at the beginning of the course, cost of which is included in this fee. In case we fail to remit the above mentioned fee received from you to MKCL before the due date for any reason, we undertake the full responsibility for the damage and loss to you and shall be duty bound to refund the fee received in and in lumpsum to you immediately. We have also received your photograph and signature. we have attested them against the proof of identity submitted by you in the form of PAN Card as attached to your application form. We undertake to upload the same against your learner ID on MKCL's website on or before the last date stipulated by MKCL.

Seal of ALC:
Place: MUMBAI
Date: 3/1/2020

Signature:
Center Owner: VASHRAM B SINGADIA

**Receipt**

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**3**

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# MS-CIT
**World-class Comprehensive Computer Course**

२१व्या शतकात कॉलेजियन्सना
जॉब रेडी बनवणारा कोर्स MS-CIT !

# Application Form

- Learner must fill all the fields in Application Form
- Learner must submit the latest Identity size color photograph
- This photograph will be printed on final certificate
- Learner must provide ID proof
  (Aadhar card, School/College ID card, Driving
  License and Pan card)

## Course Fees
Course fees payment in:
- Single Installment Mode
- Two Installment Mode

## Login Credential
After successful data entry and payment, learner will get the Learner ID and password to access MKCL's Learning Management system: ERA ( eLearning Revolution for All)

## Learning Content
The Course Content is of 50 sessions

## प्रवेश अर्जातील टप्पे:

- विद्यार्थ्यांना form मधील सर्व माहिती भरणे अनिवार्य आहे
- विद्यार्थ्यांना सद्य स्थितीतील color फोटो जोडणे अनिवार्य दिलेला फोटो अंतिम certificate वर प्रिंट होईल
- विद्यार्थ्यांना Identity Proof
  (आधार कार्ड, शाळा किंवा महाविद्यालयाचे ओळख पत्र, वाहन परवाना, Pan उरीव) यांपैकी एक सादर करणे आवश्यक आहे.

## कोर्स फी:

- कोर्स फी एकच हप्ता किंवा २ दोन हप्ते मध्ये भरावी

## Login Credentials:

- फॉर्म आणि फी भरल्या नंतर विद्यार्थ्याला Learner ID आणि पासवर्ड मिळेल
- ID आणि पासवर्ड च्या साहाय्याने ERA (e-learning revolution for all) मध्ये प्रवेश करता येईल
- विद्यार्थ्याला ५० सत्र पूर्ण करणे आवश्यक
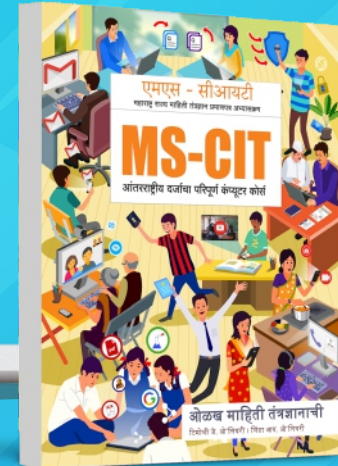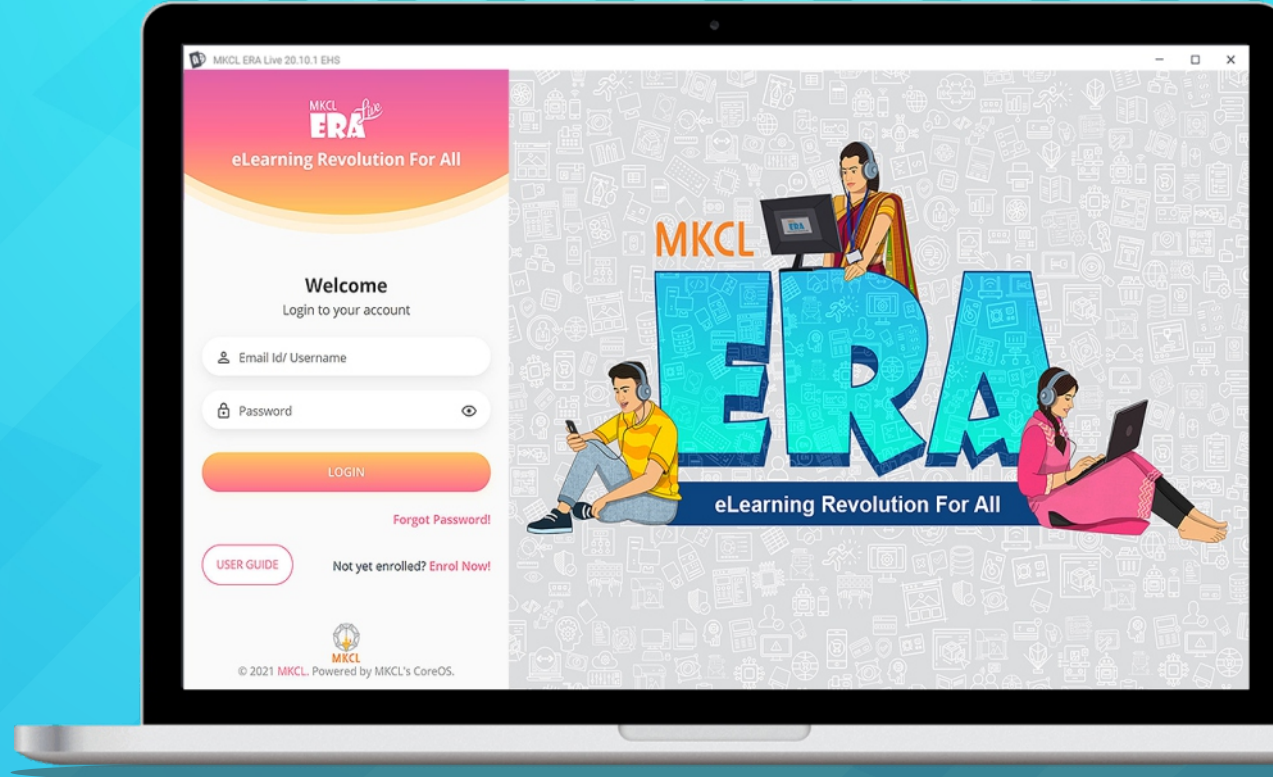
# ERA Login, Book & Sessions

**Medium of eLearning**
- English, Marathi and Hindi

**Mode of eLearning**
- Quasi e-learning and Online learning
- Classroom content will be available at center

**Study Material**
- Learner will get highly Illustrative and informative book to Study Theory
- Book available in Marathi, English and Hindi

**During course learner will go through followings:**
- Practice Assignments
- Do it yourself
- Take challenge & Take bigger challenge
- Self-path learning
- Case Studies
- SUPW (**S**ocially **U**seful **P**roductive **W**ork)

**Eligibility for Final Exam:**
- Learner has to complete minium 40 Sessions out of 50 Sessions and score minium 20 Marks out of 50 in the Internal evaluation

कोर्स माध्यम:
- मराठी, हिंदी व इंगजीमध्ये कोर्स उपलब्ध

इ लर्निंग पद्धती:
- Quasi इ-लर्निंग व ऑनलाईन लर्निंग
- अभ्यासक्रम केंद्रात उपलब्ध

पुस्तके
विद्यार्थ्यांना सचित्र व माहितीपूर्ण पुस्तके देण्यात येतील पुस्तके मराठी, हिंदी आणि इंग्रजीमध्ये उपलब्ध पुस्तक मिळेल.

अभ्यासक्रमादरम्यान विद्यार्थ्याला पुढील गोष्टींचा सामना करावा लागेल:
- व्यावहारिक असाइनमेंट
- आव्हाने
- स्व-अभ्यास पद्धती
- केस स्टडीज
- SUPW (**S**ocially **U**seful **P**roductive **W**ork)

अंतिम परीक्षेसाठी पात्रता:
- विद्यार्थ्याने ५० सत्रांपैकी किमान ४० सत्रे पूर्ण केली पाहिजेत आणि ५० गुणांपैकी किमान २० गुण मिळवले पाहिजेत

# Hall Ticket

**Hall Ticket Download link for eligible students - http://mscitht.msbte.org.in/**



**Maharashtra State Board Of Technical Education, Mumbai**
महाराष्ट्र राज्य तंत्र शिक्षण मंडळ, मुंबई
(Autonomous)    (ISO 9001:2015) (ISO/IEC 27001:2013)

**MS-CIT**
Maharashtra State - Certificate in Information Technology

**Note :** Please adjust the page setting properly so that you get 1 Hall Ticket on one A4 size page.
**Recommended settings (in inches)** Left Margin-0.75, Right M Left Margin-0.25, Right Margin-0.25, Top Margin-0.25 and Bottom Margin-0.25.

**Hall Ticket Selection Criteria**

| | |
|---|---|
| Student Type | ⦿ Regular   ○ Physically Challenged |
| Select District | (Select District) |
| Select ALC Code/City | (Select ALC Code/City) |
| ALC Details | |
| Total Candidates | |
| Number of Records Per Page | 50 |
| | OR |
| Registration Number | |

Get Hall Ticket(S)  Reset

**MS-CIT**
World-class Comprehensive Computer Course

कॉलेज सोबत करा करिअरची तयारी

# Hall Ticket

Eligible learners hall ticket will get generated and learner have to ensure the data
*if there is any correction in data, learner must contact learning center before attempting the final exam.*
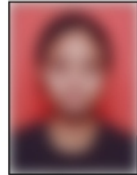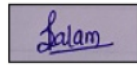
## Hall ticket contains

1. Seat number
2. learner ID
3. Learner full name
4. learner photo and signature
5. Exam center name
6. Exam Date and Time
7. Exam Event

## Hall ticket वरील माहिती:

- आसन क्रमांक
- ओळख पत्र
- संपूर्ण नाव
- फोटो व स्वाक्षरी
- परीक्षा केंद्राचे नाव
- परीक्षेची वेळ व तारीख



10/11/21, 10:08 AM — HALL TICKET FOR MS-CIT EXAMINATION

**Maharashtra State Board of Technical Education**
HALL TICKET FOR MS-CIT EXAMINATION (September 2021)

Seat No. : P316220937   MKCL Learner ID : 302296792106141   Person with Disability : No
Candidate Name :
Mode of Study : Regular   Gender : Female   Date of Birth : 8-4-2002

ALC Center : MKCL152199

MKCL

ICC Trade Tower, A Wing, 5th Floor, S. B. Road, Shivaji Nagar, Pune 411016
City:Pune, Tal.:Haveli, Dist.:Pune
Pincode:411016  Phone:40114670

Candidate's Photograph

Exam Date : 13-Oct-2021
Login Time Slot : 09:00AM-6:00PM
Duration of Exam: 1 Hour

Candidate's Signature

Secretary
M.S.Board of Technical Education

**Note:** If there is any complaint from any candidate about malpractice regarding this examination, the candidate can send e-mail directly to **mscitexam@msbte.com**

पात्र विद्यार्थ्यांना **Hall Ticket** मिळेल
**Hall Ticket** मधील सर्व माहिती सत्य असणे गरजेचे आहे

❋ माहितीत कोणत्याही प्रकारचे बदल करावयाचे असल्यास परीक्षा देण्यापूर्वी **MKCL** केंद्रास संपर्क साधावा.

🔍 **mscit.mkcl.org** 🎤

Final Examination

MS-CIT
World-class Comprehensive Computer Course

नव्या जगात जगण्याचा आत्मविश्वास,
MS-CIT मला बनवत आहे खास!

# Final Examination

| Objective Topics | Practical Topics |
|---|---|
| - Internet, The Web and Electronic Commerce<br><br>- System Software<br><br>- The System Unit<br><br>- Input and Output<br><br>- Secondary Storage | - Windows 10<br><br>- MS-Word 2013 OR Open Office.org Writer<br><br>- MS-Excel 2013 OR Open Office.org Calc<br><br>- MS-PowerPoint 2013 OR Open Office.org<br><br>- MS-Outlook 2013 OR Mozilla Mail<br><br>- Internet Explorer 7.0 OR Mozilla |

## Examination Pattern

- Duration of Exam: 60 minutes (1 Hour)
- Total Questions: 50, Total Marks: 50
- Marks per Question : 1
- All the questions in the examination are divided into 3 levels

Level 1 = Low difficulty level
Level 2 = Medium difficulty level
Level 3 = High difficulty level

*\* For Physically challenged learner the exam will be 2 Hours, Writer is allowed in specific cases only.*

## Exam Pattern: Level wise distribution of questions and Marks
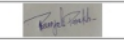
| Level | Difficulty | No. of Questions | | | Marks per question | Maximum Marks |
|---|---|---|---|---|---|---|
| | | Objective | Practical | Total | | |
| 1 | Low | 6 | 14 | 20 | 01 | 20 |
| 2 | Medium | 6 | 14 | 20 | 01 | 20 |
| 3 | High | 3 | 7 | 10 | 01 | 10 |
| | **Total** | 15 | 35 | 50 | 01 | 50 |

*\* In Final Exam learner has to pass in both Objective and practical with minium 40% respectivly*
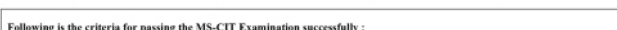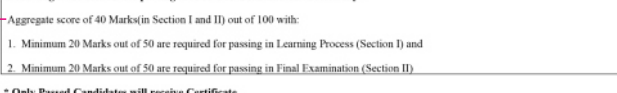
🔍 **mscit.mkcl.org** 🎤

# Provisional Certificate
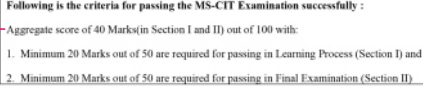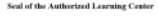


**MAHARASHTRA STATE BOARD OF TECHNICAL EDUCATION**
4TH FLOOR, GOVERNMENT POLYTECHNIC BUILDING, 49, KHERWADI, BANDRA(EAST), MUMBAI-400051
MAHARASHTRA STATE CERTIFICATE IN INFORMATION TECHNOLOGY (MS-CIT)

**PROVISIONAL STATEMENT OF MARKS**

This is to mention that Ms.
of **MKCL Learning Center ,PUNE**
having Seat No. **P316108830** has appeared for MS-CIT Exam on **13-Aug-2021** in the login time slot **09:00 AM - 06:00 PM**

*Details of Marks obtained are as follows :*

| Section | Section Name | Marks Obtained | Maximum Marks | Result |
|---------|--------------|----------------|---------------|--------|
| I | Learning Process | 47 | 50 | PASSED |
| II | Final Examination | 43 | 50 | PASSED |
| | Total Marks | 90 | 100 | PASSED* |

Following is the criteria for passing the MS-CIT Examination successfully :

Aggregate score of 40 Marks(in Section I and II) out of 100 with:

1. Minimum 20 Marks out of 50 are required for passing in Learning Process (Section I) and

2. Minimum 20 Marks out of 50 are required for passing in Final Examination (Section II)

* Only Passed Candidates will receive Certificate.

Seal of the Authorized Learning Center          Head of the Authorized Learning Center

P316108830 / 302132752105281 / MKCL152199

Provisional Statement of Marks is not valid unless signed by Head of the Authorized Learning Center with Seal of the Authorized Learning Center

Print Date : 17/08/2021          PROVISIONAL STATEMENT OF MARKS          Page 1 of 1

## Detailing of Appearing Certificate

1. Certifying Body
2. Learner Photo
3. Learner Signature
4. Learner Full Name
5. Internal Score
6. Final Exam Score
7. Result Remark
8. Passing Criteria Information
9. Exam Center Seal and Sign
10. Seat No./Learner code/Exam Center code

# MS-CIT
World-class Comprehensive Computer Course

## MS-CIT सर्वांसाठी, डिजिटल युगामध्ये जगण्यासाठी!

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## Re-examination

- Re-Exam fees: Rs. 355/-
- Please note that in the case of failure or absenteeism in the first available final online exam attempt
- Learner can appear for re-examination for next two consecutive available exam events by paying requisite fees
- If Learner remains absent or fails in these two

## पुनः परीक्षा

- पुनः परीक्षा फी: ३५५ रुपये मात्र
- विद्यार्थी पहिल्या ऑनलाईन परीक्षेत नापास अथवा गैरहजर असल्यास दिलेली फी भरून पुढील २ परीक्षा देऊ शकतो / शकते.
- पुढील २ परीक्षांमध्ये नापास अथवा गैरहजर असल्यास पूर्ण कोर्स

# Final Certificate

**Details of MS-CIT Final Certificate**

1. Serial No. maintained by MSBTE
2. MSBTE Logo
3. MKCL Logo
4. Learner Full Name
5. Space to Sign by the Learner
6. Exam Event
7. Internal & External Marks
8. Center Code/Learner Code/Certificate No.

# MS-CIT

**World-class Comprehensive Computer Course**

मजा, आशा आणि आत्मविश्वास
डिजिटल विश्वातला, **MS-CIT!**

# Final Certificate

- Final Certificate will be received after 40 days of the examination
- Certificates will be available at Authorized Learning Center

- अंतिम परीक्षा उतीर्ण झाल्यानंतर **MKCL** व **MSBTE** चे शासकीय प्रमाणपत्र परीक्षेच्या ४० दिवसानंतर दिले जाईल
- प्रमाणपत्र अधिकृत केंद्रात उपलब्ध होईल

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